

## About the IRS Verification of Nonfiling Letter

In some cases an individual may need to submit a 2023 Verification of Nonfiling Letter that you can get for free from the IRS. The two ways to order are below. Parents are usually able to get one online, but most dependent students cannot order online and will need to use Form 4506-T. **Please note that IRS Form 13873 is only acceptable if it clearly states that the form is provided to the individual as verification of nonfiling, or states that the IRS has no record of a tax return.**

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### Order [Online at the IRS Web Page](#)

- You will be able to view, print, or download the Verification of Nonfiling Letter.
  - The correct year to order for the 2025-2026 FAFSA is 2023.
  - You will need to be able to register with the IRS to use the IRS “Get Transcript Online” service.
    - Please see the “What You Need” section in the “Request Online” box.
    - Please note that a Verification of Nonfiling letter is NOT available using the “Get Transcript by Mail” service or by phone.
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### Order Using [IRS Form 4506-T](#)

- Friendly Reminder: IRS Form 4506-T should be *submitted directly to the IRS*.
  - On the 4506-T form, check the box for #7: “Verification of Nonfiling.”
  - For the period requested, make sure you use the end date for 2023: 12/31/2023.
  - **Please make sure you check the “Signatory attests” box and sign the form.**
  - It will take approximately 10 business days for you to receive the letter in the mail.
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