

Goucher accepts gifts of stock/securities which may provide greater tax advantages than gifts of cash. When completing the asset transfer form, which can be obtained from your broker/banker/financial advisor, the following information may be helpful:

- Nonprofit Organization Name: Goucher College
- Nonprofit Organization Address: 1021 Dulaney Valley Road, Baltimore Maryland, 21204
- Nonprofit Organization Contact Name: Harry Bielas, Senior Director of Advancement Services
- Federal Tax ID: 52-0591613

**Please Note:** To ensure a smooth transaction, please allow one business day so that there is sufficient time for brokers to be contacted and to obtain all of the appropriate information.

Please contact Goucher College at the following number to alert us that you are making a gift of stock/securities:

- Development Office main number - (800) 619-7564

**When contacting Goucher College regarding your gift of stock/securities, please be prepared to provide the following information:**

- Your name and association with Goucher College (i.e. alumna/us, parent, spouse)
- Fund or purpose of your gift
- Name and phone number of your broker/banker/financial advisor

There are three ways to transfer stock to Goucher College:

- **Deliver Stocks Electronically**  
To transfer stocks electronically, you can notify Goucher of your intention to transfer the stock by calling one of the numbers listed above; in addition, have your broker/banker/financial advisor contact Goucher College's broker, PNC Bank, N.A. Asset Management Team. The contact information and stock delivery instructions for PNC Bank, N.A. is on the attached form.
- **Deliver Stocks by Hand**  
To hand-deliver stocks, endorse the back of the stock certificate(s) in our presence or sign a separate stock assignment form, or stock power. In addition, we can arrange for a development officer to meet you at your home or office to receive the gift of stock.
- **Deliver Stocks by Mail**  
To send stocks by mail, send the stock certificate(s) and the signed power(s) in separate envelopes. We recommend that the stock certificate(s) be sent by registered or certified mail, return receipt requested. Enclose a cover letter providing your name, address, and telephone number, along with any designated purpose for which the gift is being made. We will need a separate stock power form for each certificate of stock.

Please ensure the stock power(s) are signed exactly as the name reads on the stock certificate. Do not fill in Goucher's name on the stock power. A stock power form is available from your broker/banker/financial advisor.



**PNC BANK, N.A.  
ASSET MANAGEMENT  
DELIVERY INSTRUCTIONS**

<b>Client Account Information</b>			
<b>Account Name:</b>	GOUCHER COLLEGE GIFTS ACCOUNT		
<b>Account Number:</b>	21-46-001-5904324		
<b>Administrator:</b>	Tom Stefanik	John Montoya	Nicole Yount
<b>Phone:</b>	412-762-5183	412-762-8538	412-762-6969
<b>Fax:</b>	412-762-5094	412-762-5094	412-762-5094

1) **Depository Eligible Securities (DTC)**

**PNC Bank**  
**DTC # 2616**  
**Reference:** 21460015904324/ GOUCHER COLLEGE GIFTS ACCOUNT

2) **Government Issues (FED)**

**Federal Reserve Bk of Cleveland**  
**ABA # 043000096**  
**Account:** PNCBANK PITT/TRUST  
**Reference:** 21460015904324/ GOUCHER COLLEGE GIFTS ACCOUNT

3) **Securities Not Eligible for DTC - Physical Delivery Only**

**If processed by Pittsburgh Office**  
*(Banks 10, 16, 27, 45, 50, 55 and 60)*  
 PNC Bank NA  
 Pittsburgh Trust Securities  
 249 Fifth Avenue  
 Mail Stop P1-POPP-BL-6  
 Pittsburgh, PA 15222

**If processed by Cleveland Office**  
*(Banks 12, 20, 21, 23, 32, 35, 42, 44, 47, 70, 75 and 80)*  
 PNC Bank NA  
 Cleveland Trust Securities/Asset Movement  
 4100 West 150<sup>th</sup> Street  
 Mail Stop B7-YB17-03-3  
 Cleveland, OH 44135

4) **Mutual Funds**

Please **DO NOT** establish an account at the mutual fund in the name of **GOUCHER COLLEGE GIFTS ACCOUNT**. PNC Advisors will establish a shell account at the fund in its nominee name and provide you with the account number so that you may complete this transfer.

5) **Euro Deliveries**

Requires a 48 hour advance notice and your Euro Delivery Instructions, inclusive of trade date, settlement date, and delivering bank or CEDEL details. This also requires your contact name and number for Euro Deliveries.

6) **ACATS Deliveries**

ACATS transfer instructions will be forwarded by PNC Advisors. Please use the contact information above should you have questions.

7) **Instructions for wiring money:**

**ABA #** 043000096  
**PNC Bank :** Charitable & Endowments Cr Acct # 1014093644  
**Attention:** Tom Stefanik  
**Reference:** 21460015904324/ GOUCHER COLLEGE GIFTS ACCOUNT

8) **Delivery Instructions for Mailing a Check:**

**PNC Bank**  
**Attn:** Tom Stefanik  
 Two PNC Plaza, 620 Liberty Ave  
**Mail Stop:** P2-PTPP-07-1  
 Pittsburgh, PA 15222